



Background Check Criteria and Certification Process

Florida Elite Football and Cheerleading league requires all football & cheerleading organizations to have all volunteers (coaches, team mom/dad, board members) to submit for a background check. A comprehensive background check is conducted through Protect Youth Sports via the Youth Sports Knowledge portal. All background checks results are kept confidential by Florida Elite and the designated contact at the organization level.

Key items to remember

- A comprehensive background check is conducted on every potential volunteer.
- Screening is a pro-active approach to ensure that the organization has the right type of volunteers in all positions.
- Organizations must never rely on any one factor when determining eligibility of the prospective volunteer. There are several criteria a volunteer must meet to be considered suitable to work with children.
- Confidentiality is very important! All information obtained in response to the criminal background check or disclosed in the review process should be kept confidential and not disclosed or discussed outside of the review process. Criminal history files should be maintained separate from any file accessible to the public or unauthorized personnel
- Organizations may vouch for a volunteer by documenting the “**why**” when there is “questionable” background.

If an applicant is found to have been charged and/or convicted of any of the following offenses, he/she is deemed ineligible to work with the Florida Elite participants.

- Any child abuse or sexual misconduct towards a minor
- Sex offenses and misconduct (example: rape, sexual assault, etc.)
- Domestic violence convictions
- Violent felonies (ex. Assault with a deadly weapon, robbery, murder, attempted murder, etc.) within the last 10 years

Organizations must determine a specific list of offenses that will deem a volunteer ineligible for volunteering, based on the criteria set by their respective county’s requirements. In addition, pending charges, convictions and/or arrests for the above items should be considered by the organization to determine an individual’s volunteer eligibility.

Badge Certification Process

All required documents must be uploaded into the League Magic system

- Picture
- Volunteer Application
- Coaches Certificate
- Infectious Waiver Form

In addition to the required documents, a background check must be done.

*Refer to documents- How to upload a coach and How to add board member badges

Certification Process at Coaches Certification

PRESIDENTS or Vice President will be able to pick badges at the end coaches' certification.

- If there is someone you want to vouch for as a volunteer because of their background check, a letter from the President must be sent to the Director of Certification; certification@floridaelitefootball.com detailing why they would be a good fit for your organization and/or Florida Elite.
- President or VP will receive all badges and will be required to sign off.
- If it is determined there is a discrepancy, ONLY THE PRESIDENT or VP will be able to address it with a certification team member to come to a resolution.

It is very important to understand during this process as the certification members will only be communicating with the President's or VPs of the organizations.

***PRESIDENTS PLEASE DO NOT SEND ANYONE TO PICK UP BADGES.**

Note: Attempting to falsify any documents, badges and/or failure to comply with these requirements may result in the suspension and/or revocation of the association and /or status, and/or dismissal from Florida Elite Football and Cheer, as well as subject to any applicable civil and/or criminal penalties and Florida Elite league fines.

WELCOME TO THE FLORIDA ELITE FOOTBALL & CHEERLEADING FAMILY!!! THE FUTURE IS NOW!!!

Bryan Reed

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President and Architect

Florida Elite Football & Cheerleading League